



**NAVARRO COLLEGE BOARD OF TRUSTEES
BOARD MEETING MINUTES
September 26, 2024**

On Thursday, September 26, 2024, the governing body of Navarro College gathered at Navarro College - Corsicana in the Bulldog Board Room to conduct the regular monthly meeting. Trustees in attendance included: Vice-Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A.L. "Buster" Atkeisson, Trustee Loran Seely, and Trustee Kim Wyatt.

Board Members not in attendance:

Chairman Phil Judson
Trustee Faith Boyd

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President of Finance
Dr. Jeanetta Johnson	Vice President of Academic Affairs
Ms. Marcy Ballew	Vice President of Operations
Ms. Sina Ruiz	Vice President of Student Success
Mr. Guy Featherston	Executive Dean - Waxahachie, and Health Professions
Dr. Richard Phillips	Executive Dean of Academic Studies
Mr. Richey Cutrer	Executive Director Navarro College Foundation
Mr. Hank Bailey	Police Chief
Ms. Christina Mims	Asst. Dean - Mexia
Ms. Susan Womack	Director of Institutional Research
Ms. Jeanette Underwood	Dean of Midlothian and Dual Credit
Dr. Jeff Magruder	Waxahachie – Faculty/Philosophy
Dr. Syma Moody	Director of Retention and Success
Mr. Ron Capehart	Lineberger
Mr. Guy Chapman	Corsicana Daily Sun
Mr. John Boswell	City of Corsicana
Mr. Ramana Juvvadi	Construction Maestros LLP

Call to Order

Vice-Chairman McGraw called meeting to order at 7:00 pm and Trustee Aldama started the meeting with a prayer.

Board Announcements

Vice-Chairman Todd McGraw asked if Trustees had any announcements to make. No announcements were made.

Open Forum Time

Vice-Chairman Todd McGraw asked Karen Simons if there are any requests to address the Board. One request was made by Ron Capehart to address the Board.

Ron Capehart with Linebarger Goggan Blair & Sampson, LLP addressed the Board to present 10 checks which total the amount of \$49,314.66 from excess proceeds for delinquent taxes and sale of property.

Consent Calendar

- a. Minutes – August 22, 2024 Board Meeting
- b. Minutes – September 10, 2024 Public Hearing
- c. Title IX Report – September 1, 2023 – August 31, 2024
- d. Board Policies and Administrative Procedures Updates
 - FB – Admissions
 - FFB – Student Welfare
 - GF – Emergency Management
 - GI – Animals on Campus
 - BH – Substantive Change

Vice-Chairman McGraw asked the Board Members for a motion and second to approve the Consent Calendar.

Trustee Loran Seely made a motion to approve the consent calendar and second by Trustee A.L. Atkeisson. All in favor / none opposed.

Update on Enrollment

Vice President Sina Ruiz presented the enrollment update.

Fall I 2024 semester credit hours as of September 10th shows were at the same numbers as this time in 2023. The semester credit hour's as of September 10 shows we have achieved the goal. Continuing Education enrollment update shows we have achieved 92% of the goal. Spring 2025 enrollment shows we are up about 10% as of September 20,2024.

Consider Resolution Approving Tax Abatement Agreement with Construction Maestros, LP

Mr. John Boswell with Corsicana Economic Development and Mr. Ramana Juvvadi from Construction Maestros, LP addressed the Board to ask if they had any questions regarding information received for the request for approval of Tax Abatement Agreement with Construction Maestros, LP.

Vice-Chairman Todd McGraw asked Board Members if they had any questions they would like to ask about the tax abatement agreement. Trustee Seely asked Mr. Ramana Juvvadi if the company has other facilities located in the United States and Mr. Juvvadi responded this would be the first.

Trustee A.L. Atkeisson made a motion to approve the Tax Abatement Agreement with Construction Maestros, LP and a second by Trustee Richard Aldama.

Finance and Operations

Vice President Teresa Thomas presented the Preliminary August 2024 Financial Statement. No action is required because it is preliminary.

For August 2024 the budget adjustments were \$22,667 and were FY24 Adult Education Grant. The source of funds year to date ending August 2024 percentage of budget earned is 89% student income, 85% CE, 116.18% local, 100% state fund. For the Auxiliary Fund 99% of the budget earned. The disbursement of funds as of August 2024 show that total expenses were lower by \$605,000 and other expenditures decrease by \$644,000 compared to August 2023. Comparative summary of sources and disbursements for E&G Fund and Grants as of August 2024 show revenue is higher by \$1.68 million from the same time last year. Budget to actuals show a variance of \$3.6 million dollars still to be collected and \$4.9 million less in expenses. The average monthly expenditure budget covered by available cash as of August, 2024 is 3.47% and year to date the average is 3.99%.

Consider Action on Investment Report for Quarter Ended August 31, 2024

Vice President Teresa Thomas presented the Investment Report for Quarter Ended August 31, 2024.

She stated that five of the CD's matured this quarter. A new investment of \$1.78 million dollars was recently made to TexStar Investment Pool and the benchmark rate is 5.2939%.

Other benchmarks rates are Federal Funds 5.5000%, and Treasury Bill 5.3500%.

Navarro College total investments equal \$4.257 million dollars with pledged collateral by banks at \$37.9 million.

Vice-President Todd McGraw asked the Trustees if they had any questions and then for a motion and second to approve the Investment Report.

Trustee Kim Wyatt made motion to approve the Investment Report for quarter ended August 31, 2024 and second by Trustee Loran Seely.

QEP Update

Dr. Jeff Magruder and Dr. Syma Moody presented an update on QEP (Quality Enhancement Plan).

Dr. Moody started the presentation with requirements for a Quality Enhancement Plan and SACSCOC requires a plan in place for reaffirmation of accreditation.

The QEP is an action plan developed by faculty, staff, students, administrators, and the Navarro College community that gives the institution the opportunity to improve learning outcomes and student success. The 2025 QEP Plan of Action launched in February with timeline developed and (TSC) Topic Selection Committee chosen. In March and April student success survey, requested QEP proposals and information sessions were presented. The 11 QEP proposals were submitted in April. Starting in May an informal survey were given to the committee to narrow down from 11 to 5 topics and then a formal survey was given to the committee to narrow it down to 3.

There were 300 respondents from the community and many suggested improved communications, support for students, enhanced exam review strategies, reducing work overload, online course enhancements, and and support for adult learners. Some suggested utilization of campus resources, standardized teaching methods and a few suggested limiting distractions and soft skills development.

The top 3 QEP Proposals were Catalyst: Conversational AI Technology, College and Career Success Course, and Navigating Online Success. A webpage for QEP was created, and you can find literature reviews of the top three finalists. In October there will be a QEP topic naming contest.

Update on Personnel Actions

Vice President Marcy Ballew presented an update on personnel.

The following appointments were made during the period from August 30, 2024, to September 26, 2024:

- David Nazar – Campus Police Office
- Anthony Wooley – Maintenance Technician
- Vanessa Blade – Career Navigator
- Jake Patterson – IT/AV Specialist
- Caycie Collins – Assistant Professor – LVN
- Veta Glenn – CTE Success Center Advisor

The following exits were announced during the period from August 30, 2024, to September 26, 2024:

Resignation:

- Roberto Gallegos – Assistant Coach – Baseball
- Jean Rogers – Continuing Education Coordinator
- Jaida Williams – Shifter Leader – Beautique
- Rusty Price – Admissions Specialist / Recruiter
- Carolyn Williams-Taylor – Associate Professor ADN
- Fu'Tra Banks – Area Housing Coordinator
- T.A. Essex – Dean of Online Instruction
- Anna SchrodT – Associate Professor - ADN

District President's Report

District President Dr. Kevin Fegan presented to the Board upcoming events with dates and times. Dr. Fegan mentioned great news that Navarro College soccer team is ranked #1 in the country and the next game is scheduled for Friday, 9/27/24 against TVCC.

Vice President Sina Ruiz presented information on the Citizens Outreach event with President Simina will be held on Sunday, September 29th starting at noon in the Cook Education Center in Corsicana. The Citizens Outreach event is open to the public and President Simina and his delegation will have open discussions and Q&A on topics that concern the citizens the most.

Announcement and Adjournment

Vice-Chairman Todd McGraw announced the next Board of Trustees Meeting is Thursday, October 17th at 7:00 p.m. in the Bulldog Board Room at Navarro College – Corsicana.

Vice-Chairman McGraw asked for a motion and second to adjourn the meeting. *Trustee Loran Seely made a motion to adjourn the meeting and second by A.L. Atkeisson.* The meeting was adjourned at 8:00 p.m.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
Navarro College Board of Trustee